



## New Homeowner or Renter Information Sheet

Welcome to the Shoreline Oaks community! Please provide the following information to ensure that the HOA can contact you as needed. If your information changes please contact the HOA in order to keep your account up-to-date. Thank you!

I am: **Owner** \_\_\_\_\_ **Renter** \_\_\_\_\_ This is my: **Primary Residence** \_\_\_\_\_ **A Rent House** \_\_\_\_\_

**The Primary Contact will be entered as Primary in Buildium Software for any day-to-day communication with the HOA.**

**Primary Contact Name:** \_\_\_\_\_

Cell #: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Secondary Contact Name:** \_\_\_\_\_

Cell #: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Shoreline Oaks Address:** \_\_\_\_\_

Mailing Address if different: \_\_\_\_\_

Optional Home Phone: \_\_\_\_\_ Optional Emergency Phone: \_\_\_\_\_

Other: \_\_\_\_\_

**To anyone needing a new Pool Gate FOB, please contact the HOA. If you are a --**

New Homeowner: We must receive the Resale / Transfer Documents & Fees from your title company before your account is created in Buildium Property Management Software. These items were collected by your title company when you signed the documents for the purchase of your home. Please send us your email to expedite contact once your documents arrive and the account is created.

New Renter: We will contact the Homeowner (your landlord) to verify that you have permission to use the pool and receive a Pool Gate FOB. Please contact your landlord for permission.

Non—Resident: Shoreline Oaks Pool is not open to the public.

***Please return via drop box located at the clubhouse or  
scan and email to: shorelineoakshoa@yahoo.com  
Thank You!***

Shoreline Oaks Master Association  
 2150 Sky Crest  
 Corpus Christi, TX 78418  
 shorelineoakshoa@yahoo.com

## Tenant Information for Every Person Occupying a Shoreline Oaks Home for Lease, Rental Agreement or Guest Stay

<b>Lease Begin Date:</b> _____	<b>Lease End Date:</b> _____
<b>Shoreline Oaks Address:</b> _____	

In accordance with Tx Prop Code §209.016 and Shoreline Oaks Covenants--2019, C. Use and Activities, 6. Lease/Rental., fill in the information for each and every person occupying a Shoreline Oaks Subdivision Home. This Document may be scanned and sent in electronically via the online Resident Portal—Buildium. It may be printed and deposited in the Clubhouse Dropbox or printed and mailed to 2150 Sky Crest, Corpus Christi, TX 78411. It may also be hand delivered to the Pacesetter Property Management at 5034 Holly Rd. #2, Corpus Christi, TX 78411. If there are more people than will fit in the first page, please add another page.

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**Please fill in Number of Pages Submitting:**

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 Approved April 2023 Board